



**DURHAM COUNTY TAX ADMINISTRATION
ANIMAL LISTING FORM**

***200 E Main St. 1st Floor
Durham, NC 27701***

***Telephone: (919)560-0300
Fax: (919) 560-0350***

Kennel License – Any person may apply to the Durham County Tax Administrator for a kennel license as follows:

General kennel license: Any person, who owns, maintains, possesses or controls five or more animals of the same species that have been spayed or neutered may apply for a general kennel license. The tax for a general kennel license shall be in lieu of the animal license. The amounts of the taxes for a general kennel license are listed below:

5 – 10 animals = \$40.00 11 – 20 animals = \$80.00

Show/breeder kennel license: Any person who owns, maintains, possess or controls five or more animals of the same species that have not been spayed or neutered may apply for a show/breeder kennel license. The tax for a show/breeder kennel license shall be in lieu of the animal license. The amounts of the taxes for a show/breeder kennel license are below:

5 – 10 animals = \$300.0 011 – 20 animals = \$675.00 20 or more animals = \$1,200.00

Individual hunter kennel license: Any person who owns, maintains, possess or controls five or more animals of the same species may apply for an individual hunter kennel license. The tax for an individual hunter kennel license shall be in lieu of the animal license. The amounts of the taxes for an individual hunter kennel license are below:

5 – 8 animals = \$300.00 9 – 15 animals = \$420.00 16 – 24 animals = \$675.00

Hunt club kennel license: Any person, who owns, maintains, possesses or controls five or more animals of the same species apply for a hunter club kennel license. The tax for a hunter club kennel license shall be in lieu of the animal license. The amounts of the taxes for a hunter club kennel license are below:

25 – 49 animals = \$1,200.00 50 or more animals = \$3,000.00

These are the requirements for the various licenses.

- Proof of ownership of each animal identified in the license application.
- Proof of current rabies vaccination for each animal identified in the license application.
- Proof that all animals identified in the application have been spayed or neutered. **
- No outstanding violations of the county animal control ordinance, including outstanding redemption or boarding fees or civil penalties.
- Inspection of the area where the animals are housed by the animal control administrator or his designee. It shall be a continuing condition of the kennel license that the animal control administrator or his/her designee are permitted to inspect the area where the animals are housed at any time and at least once annually.
- The kennel license shall be valid for one year and is renewable each year. The owner shall submit a new listing form to the Durham County Tax Administrator if there has been a change to any of the information contained in the original listing form. Failure to submit a new listing form may result in revocation of the license or refusal to renew the license.***
- The license tax is past due if not paid within thirty days of the date of mailing of the tax listing by the Durham County Tax Administrator.***

***** - Apply only to General Kennel license***

****** - Apply to all other Kennel license***

Type of license applied for:

☐ General ☐ Show/Breeder ☐ Indiv. Hunter ☐ Hunt Club # of Animals: _____

Owners Name: _____

Owners Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (H) _____ (W) _____ (C) _____

Location where the animals are to be housed kept or maintained:

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Name: _____ Kind of Animal: Dog ☐ Cat ☐ Male ☐ Female ☐ Color: _____ Age: _____

Altered Animal: Yes ☐ No ☐ Neutered ☐ Spayed ☐ Rabies Tag #: _____ Date of Vaccination: _____

Duration of Vaccine: (1) year ☐ (3) years ☐
(Attach a copy of your animal's rabies certificate from your veterinarian)

Name: _____ Kind of Animal: Dog ☐ Cat ☐ Male ☐ Female ☐ Color: _____ Age: _____

Altered Animal: Yes ☐ No ☐ Neutered ☐ Spayed ☐ Rabies Tag #: _____ Date of Vaccination: _____

Duration of Vaccine: (1) year ☐ (3) years ☐
(Attach a copy of your animal's rabies certificate from your veterinarian)

Name: _____ Kind of Animal: Dog ☐ Cat ☐ Male ☐ Female ☐ Color: _____ Age: _____

Altered Animal: Yes ☐ No ☐ Neutered ☐ Spayed ☐ Rabies Tag #: _____ Date of Vaccination: _____

Duration of Vaccine: (1) year ☐ (3) years ☐
(Attach a copy of your animal's rabies certificate from your veterinarian)

Name: _____ Kind of Animal: Dog ☐ Cat ☐ Male ☐ Female ☐ Color: _____ Age: _____

Altered Animal: Yes ☐ No ☐ Neutered ☐ Spayed ☐ Rabies Tag #: _____ Date of Vaccination: _____

Duration of Vaccine: (1) year ☐ (3) years ☐
(Attach a copy of your animal's rabies certificate from your veterinarian)

Name: _____ Kind of Animal: Dog ☐ Cat ☐ Male ☐ Female ☐ Color: _____ Age: _____

Altered Animal: Yes ☐ No ☐ Neutered ☐ Spayed ☐ Rabies Tag #: _____ Date of Vaccination: _____

Duration of Vaccine: (1) year ☐ (3) years ☐
(Attach a copy of your animal's rabies certificate from your veterinarian)

SIGNATURE: _____ **DATE:** _____

Mail applications to:

Durham County Tax Administration
PO Box 3397
Durham, NC 27702

*The Durham County Tax Administrator may deny, revoke, or refuse to renew a kennel license if any of the following conditions exist:

- A material misstatement in the listing form.
- Failure to comply with all conditions required for the type of kennel license for which a listing form has been submitted or renewal or reinstatement is sought.
- Violation of any provision.
- Failure to pay all taxes, fees, or penalties.

*If the issuance or renewal of a kennel license is denied, or if a kennel license is revoked, the Durham County Tax Administrator shall serve the owner with a written notice stating the reasons for the denial or revocation and also indicating what measures must be taken before the license will be issued, renewed, or reinstated

- In the case of a revocation or a refusal to renew, the Durham County Tax Administrator shall allow the owner ten working days to comply with all license requirements.
- A kennel license shall be reinstated, or reissued upon showing that the owner is in compliance with all license requirements and payment of any civil penalty issued as a result of the revocation of the license.
- If the owner fails to comply with all kennel license requirements within the time period allow for corrective action the owner shall pay the full non-kennel license fee for each animal and shall no longer be eligible for the kennel license.

*In addition to any other remedies provided by law, the Durham County Tax Administrator may use the remedies stated in N.C. General Statutes 153A-147 in collecting the taxes provided for herein.